



REACH Opportunities of Service 2019-2020

As a way to support and provide a local homeschool community for our families, we request that each family participates in helping with the planning or preparation of our yearly events. This is known as our Opportunities of Service. Each family is expected to choose one area of service. Carefully review the opportunities available with what is expected and your calendar. Remember this is a commitment you are making and others are depending on the event or activity for various academic and personal needs. We pray that you will be able to find an area that you will enjoy and that utilizes your gifts and abilities as well.

Co-op Registration

Tuesday, July 30th: Teachers at 9:30 – 10:15; New & Current Members at 10:30 – 11:30

The coordinator of this committee will lead the assistants in planning and preparation of our Co-op Registration. They will divide among each other the responsibilities of emailing the co-op registration information, setting up the registration location, preparing the class rolls, and making extra needed copies of co-op forms. It is expected of the members of this committee to attend and lead the co-op registration. Registration is a one-time event that will last approximately 3 hours.

Coordinator: Cynthia Watson

Assistants (6): Mary Helen Williamson, Shannon Vereen, Monica Fazio,

REACH of Florence Annual Members Meeting & Brunch

Saturday, August 24th, 10:00 - 11:30 AM at Florence Baptist Temple

REACH is growing and changing. This event will now be known as our Annual meeting for REACH of Florence Members. On this day, we will hear from the Executive Director and Board Members of REACH of Florence. A vision for the school year will be presented as well as a time of encouragement for our homeschool parents.

Coordinator: Kimberley Robinson

Assistants: REACH Board Members

Park Day

September 19th, October 3rd, November 7th, January 30th, March 6th,

The coordinator will communicate park dates by sending emails and posting on our private FB page each month to remind the group of Park Day dates. The coordinator will also decide the location of each park meeting as well.

Coordinator (1):

Bi-Monthly Fellowship for Moms

This year, we will have a bimonthly held hosted by different REACH families in their homes. For each month, we will need one hostess, one meeting facilitator, and one devotion leader. The meeting facilitator will lead and discuss the topics assigned for each meeting. The devotion coordinator will prepare and present a devotion. The hostess will so kindly open her home and provide coffee and small refreshments.

September 10th Hostess: Audra Flamini

September 10th Meeting Facilitator (Topic: Starting off strong): Shannon Vereen

September 10th Devotion: Mary Helen Williamson

November 12th Hostess:

November 12th Meeting Facilitator (Topic: Teaching outside of the box):

November 12th Devotion:

February 11th Hostess:

February 11th Meeting Facilitator (Topic: Hardest Part of my homeschool year):

February 11th Devotion:

April 16th Hostess:

April 16th Meeting Facilitator (Topic: Curriculum Share):

April 16th Devotion:

Co-op Showcase

Thursday, November 21st, 11:00 a.m. - 1:30 p.m.

On the last Thursday of our first semester of Co-op, we will showcase what the students have learned during the first semester of Co-op. As a class, students will present memorization pieces, artwork, dance choreography, math skills, and five-minute skits. Co-op Showcases will begin at 11:30 lasting for approximately one hour and followed with pizza for lunch. The coordinator and co-coordinators will be responsible for the setup and cleanup of the art displays, the setup and cleanup of the pizza lunch, and other small responsibilities that may be requested by the REACH of Florence Education Director.

Coordinator for Showcase Performance: Audra Flamini

Assistant Coordinator for ordering & delivery of pizza (1):

Assistant Coordinator for setting up and clean up of tables (2):

Homeschool Workshops & Brunch

Saturday, February 8, 9:30 a.m. - 12:30 p.m.

Location: Florence Baptist Temple

Brunch

9:30 - 10:30 p.m.

A brunch for moms as a way to encourage, fellowship and pray for each other as we begin the second semester of our school year. The Devo/Speaker will present a devotion and encouragement for the moms. The coordinator will decorate (minimal), organize and set up the food and drinks for brunch portion of the workshop. Assistants are there to help the Coordinator.

Devo/Speaker (1):

Coordinators (1):

Assistants (2):

Elementary Workshop

10:30 - 12:30

Homeschooling through Elementary may seem we easy, but as parents, we are always concerned if we are doing enough for each individual child. We want to help you succeed in your journey as a homeschool parent. We will provide you with tips on scheduling multiple children, curriculum suggestions, what to teach which year, what subjects can be combined for multiple students, and character learning skills for the student and parent.

Facilitator: Kimberley Robinson

Assistants (2):

High School Workshop

10:30 - 12:30

Homeschooling through High School is without a doubt one of the most intimidating aspects of homeschooling. We want to help you as you continue your homeschool journey through high school. At this workshop, we will learn the difference between a general high school diploma versus a rigorous college prep course plan. We will discuss yearly curriculum schedules, dual course credit classes, transcripts, and answers lots of questions as to how a GPA number is assigned.

Facilitator: Audra Flamini

Assistants (1):

End of the Year Celebration

Thursday, April 9th from 9:30 - 12:30

A three-part celebration including the Spring Fine Arts, Yearbook Presentation, and End of the School Year party.

Spring Fine Arts

9:30 - 10:30

We will begin our End of the Year Celebration with a presentation of Fine Arts presented by students who have chosen to display their individual fine arts in instrumental music, vocalist, soloist, dance, speech, poetry, memorization, acting, dancing and art. Students will register to participate in the Spring Fine Arts through a registration page that will be set up on Realm. The Coordinator/MC will coordinate and approve all selections as well as MC the event. The Art Display Assistant will be responsible for setting up and clean up of the Art Displays. The Assistant will help the Coordinator/MC with the program and powerpoint presentation. The goal is to present fine arts that are honor and glorifies our Lord Jesus Christ.

Coordinator/MC:

Spring Assistant (1):

Art Display Assistant (2):

Yearbook Presentation

10:30 - 10:45

The yearbook will be presented and dispersed to those who have purchased the yearbook at the end of the Fine Arts Performance.

Coordinator: Katherine Wallace, Co-teachers, & Yearbook Class

End of Year Picnic

10:45 - 1:00

Picnic Coordinator will oversee the picnic. The team responsibilities will include purchasing pizza, chips, drinks, ice, and supplies. This will also include setup and clean up of the picnic. The Activities Coordinator will organize "field day" type games for the kids at the End of Year Picnic. The coordinator will be responsible for setting up the games and providing all the equipment needed for the games. The assistants will help with specific games and help provide equipment, setup, and breakdown of the games and equipment.

Coordinator: Maura Arnold

Picnic Food Assistants (3):

Activities Coordinators

Preschool & Kindergarten Activities Assistant (2):

Elementary Activities Assistant (2):

Junior High & High School Activities Assistant (2):

Standardized Testing

Monday, Tuesday & Wednesday, April 20 - 22

REACH offers standardized testing with the Iowa Basic Skills Test. Coordinator and assistants will oversee all aspects of testing including finding proctors, ordering tests, setup and clean up, and assigning rooms to testers. Assistants will specifically need to arrive early to help set up, mark attendance, and collect funds.

Coordinator: TaMara Sloan

Registration Assitant (1):

Testers (5):

Field Trips

This team will consist of a coordinator and field trip planners in each age group, who will be the contact for someone interested in a field trip. They will work with the REACH member and the field trip planner who wants to put together a field trip and send an email to Tammy Moreau to send to the group. The field trip planner will plan at least ONE field trip for the selected age group during the REACH school year. All information about the field trip will be given to the coordinator so she can send the email to Tammy.

Elementary Coordinator (preschool - 6th grade): Ashleigh Knowlton

Field Trip Planners (3):

Jr/Sr High Field Trip Coordinator (7th – 12th grade):

Field Trip Planners (3):

Financial Administration

This person would be responsible for handling the finances for co-op. This entails calculating the amount each teacher receives per class, sending a list of checks to be written for teachers to REACH Finance Director, and distributing checks at the Back to School Fellowship. Also, this would include gathering the balance for those who make two payments for co-op.

Coordinator: Monica Fazio

REACH Yearbook Production

The coordinator will be the teacher of the Yearbook Co-op Class which is provided as a co-op class during the 2019/2020 school year. The teacher will work along with their co-teachers and students in designing the REACH yearbook using Picaboo or another website source approved by the Board. The

teacher will serve as the Editor and will assign deadlines to the co-teachers and students. Yearbook orders, yearbook costs, and yearbook discounts will be collected and determined by the REACH Board through our Realm website. The yearbook production staff is not responsible for yearbook orders and collecting of monies. The yearbook should be completed and ready to deliver at the End of the Year Picnic.

Coordinator: Katherine Wallace
Co-Teacher (1):

Liaison to GRACE Homeschool Association

Contact person to serve as a liaison to GRACE Homeschool Association. Their responsibility would be to share Grace Homeschools' Facebook posts to the REACH of Florence Facebook page and share any significant posts to the Active REACH Members group in Realm. This is also the contact person if GRACE has a potential member to send to REACH

Contact Coordinator: Board Member

Promotional Coordinator

This person will serve as our promotional coordinator. The responsibilities of this position will be to promote upcoming events through Realm and through our private FB page. Events will need to be promoted one month before the event, weekly leading up to the event, and daily during the week of the event.

Coordinator:

First Day of Co-op Family (Must be a Co-op participating family)

This family will work as a family and will be responsible for welcoming everyone to the first day of Co-op. They have a table set up with name tags. Having students at the door to welcome everyone would be an awesome touch.

First Day of Co-op Family (1):

Co-op Attendance Secretary (Must be a Co-op participating family)

This person will be responsible for keeping the attendance of Co-op teachers and helpers each week. An attendance form will be provided. The secretary is responsible for setting it out each week and marking the attendance roster on REALM weekly after co-op. The secretary should also keep a list of who is consistently absent and report it to the Co-op Administrator.

Co-op Attendance Secretary (1):

Co-op Clean Up Staff (Must be a Co-op participating family)

On a weekly basis, we would like for two families to be responsible for taking out the trash that is left in the kitchen after Co-op as well as to make sure all lights are turned off in the classrooms.

Co-op Clean Up Staff (2):

Box Top Coordinator (Must be a Co-op participating family)

This person will be responsible for collecting and filling out paperwork to receive Box top Money for REACH. This person should send out emails and FB posts to remind people to save their Box Tops, set up a location to collect box tops during co-op and fill out paperwork to receive Boxtop money for REACH.

Box Top Coordinator (1):

End of the year Thank you gift for Sandhurst (Must be a Co-op participating family)

This team is responsible for putting together a thank you gift to the Sandhurst staff on the last day of co-op. This gift may be in the form of a basket filled with goodies from our homeschool families or even something as simple as a dozen Sweet cupcakes.

Thank You Gift Coordinator (1):