

## Field Trips

### Prior to field trip/activity:

- Call the field trip organizer by the designated date to make reservations.
- Know ahead of time what is required – Are preschoolers allowed? Is exact change needed for admittance, etc?
- Please be 30 minutes earlier than the instructed time to meet. This allows for any last-minute
- Discretionary dress. Casual clothes, no jeans with holes, no short-shorts, no tight tops (girls), no controversial t-shirts. Remember that we are representing a Christian organization.
- Brief children ahead of time on significance of field trip (historical or other).
- Please introduce yourself to the field trip organizer when you arrive. Point him/her out to your children. She or he will be their coordinator for the duration of the trip. She or he will have the authority to correct your children regarding their behavior.
- If you have made reservations for an activity or field trip for which there is a cost and you are unable to attend, please notify the field trip organizer as soon as you know you will be unable to attend. You will be expected to honor your commitment by paying for any slots reserved that cannot be filled by someone else.
- Be sure to check your email the day of the field trip in case of changes/cancellations.

### During field trip/activity:

- There should be no running or horseplay.
- The group should stay together, unless otherwise instructed.
- During presentation minimal talking should occur, unless it is related to the topic of the field trip.

- **Parents are responsible for their children and others they have with them during a REACH field trip.**
- **Parents, please take young ones out if talking or crying. • In order to maximize your child's learning experience, please limit your conversation with other mothers during field trip.**
- **Please ask field trip organizer for name and address to write thank you notes.**
- **Restroom needs should be taken care of before field trip or activity begins so no one will have to leave or get up during presentation. Of course, there will be extenuating circumstances that cannot be avoided.**
- **Please use discretion as to whether food and drinks are appropriate to the field trip/activity.**
- **We need to bear a Christian witness by our actions and behavior.**

**The majority of churches, which allow REACH to use their facility, do so at no charge. Therefore REACH groups need to show respect not only to God but also to God's people who allow us to use.**

- **Leave the area or building cleaner than you found it.**
- **If something gets broken or damaged, the Activity Director needs to be notified immediately.**
- **Parents are responsible for the children they bring (their own and others). Therefore, unless it is an emergency or has been prearranged, parents are asked to stay with the children they bring.**